

TITLE OF YOUR WORK

NAME - PHONE NUMBER - EMAIL ADDRESS

RESUME

Submission Guidelines:

- **Length:** Your resume should be **1-2 pages** maximum.
 - **Format:**
 - Use a **readable font** (e.g., Times New Roman or Arial).
 - Include **clear section headings** (e.g., Professional Experience, Education, etc.).
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What to Include in Your Resume:

1. **Contact Information:**

At the top of your resume, include your **name**, **email address**, and **phone number**. You may also include your **website** or **portfolio link**, if applicable.
2. **Professional Experience:**

List your **produced works** and **professional credits** in reverse chronological order (most recent first). For each entry, include:

 - **Title of the work**
 - **Your role** (e.g., Playwright, Composer, Lyricist)
 - **The producing organization or theatre**
 - **Date of production**
 - **Location (City, State)**
3. If applicable, you can also mention **workshops, readings, or festivals** where your work has been presented.
4. **Selected Works:**

Highlight a **list of your key works** with a brief description of each, including:

 - Genre or type of work (e.g., full-length play, musical, one-act)
 - A sentence or two about **themes, style, or awards/recognition** the work has received.
5. **Education and Training:**

Include any **relevant education, certifications, or specialized training** related to playwriting, composition, or theatre arts. Mention **institutions, dates, and degrees earned**, if applicable.
6. **Additional Skills and Affiliations:**

Highlight any **special skills** that may be relevant to your work.
Also include **professional memberships** and **awards or fellowships** you've received.

DEMOS OR SCRATCH RECORDINGS

Submission Guidelines:

- **Number of Songs:** Please submit **three (3) songs** that best represent your work.
 - **Format:**
 - Accepted file types: **MP3, WAV**, or a **private link to a streaming platform** (e.g., SoundCloud, Google Drive, Dropbox).
 - If sharing a **streaming link**, ensure the link is **accessible without a password** and remains active for at least **30 days**.
 - Label each file clearly with your **name** and **song title** (e.g., *Smith_Sally_Song1.mp3*).
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What to Include with Your Submission:

1. **Track List:**

Provide a **track list** with the following details for each song:

- **Title of the song**
- A **short description** of each song, including its **context within the work** (e.g., "This song introduces the main character's struggle" or "This is the finale of Act 1").

2. **Lyrics (Optional):**

You may choose to include **lyric sheets** for each song here. Please ensure they are clearly labeled with the **song title**.

3. **Recording Quality:**

- Your recordings do **not** need to be fully produced or studio-quality.
 - **Simple piano/vocal or guitar/vocal demos** are perfectly acceptable.
 - Ensure that **vocals are clear and audible**.
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Demos and scratch recordings may be submitted as a file, or links may be included in this section of your submission.

SYNOPSIS/PLOT SUMMARY

Submission Guidelines:

- **Length:** Your synopsis or plot summary must be no longer than **2 pages**.
- **Format:**
 - Use a **12-point, readable font** (e.g., Times New Roman or Arial).
 - Include **1-inch margins** on all sides.

What to Include in Your Synopsis:

1. **Setting:**

Provide a brief overview of the **setting** or world of your story. This should help readers understand the context and time period.
2. **Plot Summary:**
 - Present the **core story arc** from beginning to end.
 - Focus on the **essential plot points** and **main conflict** without getting bogged down in minor details.
 - Be sure to **reveal the ending**—we want to know how the story concludes!
3. **Themes and Tone:**

Mention any **key themes** or **tone** that define your work. (e.g., Is it a heartfelt story about resilience? A dark comedy? A whimsical adventure?)

Helpful Tips:

- **Keep it concise:** Focus on the most important elements of your story. Avoid lengthy descriptions or unnecessary details.
- **Use present tense:** Write your synopsis in **third-person present tense** for clarity and consistency.
- **Be clear and engaging:** Your synopsis should provide a strong sense of your story's voice.

CHARACTER BREAKDOWN

Submission Guidelines:

- **Length:** Your character breakdown should be no longer than **2 pages**.
 - **Format:**
 - Use a **readable font** (e.g., Times New Roman or Arial).
 - Include **clear headings** for each character.
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What to Include in Your Character Breakdown:

1. Character List:

Provide a **list of all characters** in your piece, including:

- **Character Name** (in bold or all caps)
 - **Age Range** (please remember for this submission, all characters should be between the ages of 15 - 25)
 - **Gender Identity** (if applicable) or note **flexible casting**
 - **Voice Type** (e.g., Tenor, Mezzo-Soprano, Baritone)
 - **Brief Description** (include key personality traits, relationships, and important details that drive the plot)
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Example:

JAMES "JAMIE" REYNOLDS (16-18, Male)

The eldest child of the Reynolds family, Jamie dreams of leaving for college to study architecture but is torn between his own aspirations and his family's expectations. **Conflicted, determined, and deeply compassionate**, Jamie struggles to find his own voice amidst the noise of tradition.

LILA MENDOZA (17-19, Female)

Fiercely independent and endlessly curious, Lila moved to town two years ago and quickly became Jamie's closest friend. She's a dreamer, constantly sketching ideas for a better world, but she's grounded by the harsh realities of her own fractured family. **Creative, bold, and headstrong**, Lila isn't afraid to challenge the status quo, even if it makes her an outsider.

MASON "MACE" CARTER (18-20, Any Gender)

Jamie's cousin and childhood best friend, Mace is a bit of a wild card. Someone who feels **lost and scared of change**. Mace wrestles with anxiety about the future and a deep-seated fear of being left behind. **Charismatic, witty, and deeply loyal**, Mace is the heart of the group but struggles to let anyone see their vulnerable side.